

**GOVERNMENT OF TELANGANA  
ABSTRACT**

Establishment – Labour Employment Training & Factories Department – Loans and Advances – Loans to Government Employees – Allotment of funds for Personal Computer Advance for 3<sup>rd</sup> quarter during the financial year 2024-2025 – Re-allocation of Funds–Orders – Issued.

**LABOUR EMPLOYMENT TRAINING & FACTORIES (OP&IMS) DEPARTMENT**

**G.O.Rt.No. 102**

**Dated: 18-03-2025.  
Read:**

G.O.Rt.No.15, Finance (HRM.IV) Dept., Dt..07.01.2025)

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**ORDER:**

In the G.O. read above, the Finance (HRM-IV) Department have allotted the following funds to Labour, Employment, Training and Factories Department for the 3<sup>rd</sup> quarter during the financial year 2024-25 purchase of Personal Computer Advance to the Secretariat /HODs, Regional and District Offices :-

(Rupees in Lakhs)

| Name of the Loan          | Secretariat / HODs.<br>Rs. | Regional / Dist. Offices<br>Rs. | Total Amount<br>Rs. |
|---------------------------|----------------------------|---------------------------------|---------------------|
| Personal Computer Advance | 0.50                       | 0.50                            | 1.00                |
|                           | 0.50                       | 0.50                            | 1.00                |

1. The funds allotted by the Finance Department are re-allocated to the LET&F Department, Secretariat & HoD's as detailed below: -

(Rupees in Lakhs)

| Sl. No. | Name of the Advance | Name of the Department   | Secretariat / HoDs | Regional / Dist. Offices | Total Amount |
|---------|---------------------|--|--------------------|--------------------------|--------------|
| 1       | Personal Computer   | Labour, Employment Training & Factories Department, Secretariat. | 0.50               | ---                      | <b>0.50</b>  |
| 2       |                     | Director of Insurance Medical Services, Telangana, Hyderabad     | --                 | 0.50                     | <b>0.50</b>  |
| Total   |                     |  | 0.50               | 0.50                     | <b>1.00</b>  |

**(Rupees One Lakh only)**

3. The following principles shall be kept in view while sanctioning loans to Government Servants by the Departments: -

- i) The Department of Secretariat and Heads of Departments should not utilize the amount allotted to the employees of District / Regional Offices for sanction of Advance to their employees.
- ii) The Sanctioning authority shall ensure that prompt follow up action is also taken up sanctioning the advance in getting the formalities completed by the loanees;

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4. The expenditure on account of sanctioning of Personal Computer Advance shall be debited to "7610 - Loans to Government Servants, MH. 204 – Advances for purchase of Personal Computer, SH (12) -Advances for purchase for purchase for Personal Computers, 001 – Advances for purchase of Personal Computers.

5. The Labour Employment Training and Factories Department and Head of the Departments are requested to take necessary action in the matter and reallocate the funds to District / Regional Offices immediately.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF TELANGANA)**

**M.SURENDER REDDY  
ADDITIONAL SECRETARY TO GOVERNMENT(FAC)**

**To**

The Labour Employment Training & Factories Department, Secretariat, Hyderabad.  
The Director, Insurance Medical Services, Telangana, Hyderabad.

**Copy to:-**

The Deputy Director, Pay Accounts Office, Secretariat Branch, Hyderabad.  
The Accountant General, Telangana, Hyderabad.

SF / SC

**//FORWARDED :: BY ORDER//**

**SECTION OFFICER**